

LEASE APPLICATION

To be completed by a principal, partner or significant stockholder of the company.

COMPANY INFORMATION

Company Name _____
Business Phone () _____
Company Address _____
Your position in Co. _____
Years employed by Co. _____
Applicant doing business as _____
 An individual ___ A Corporation ___ A Partnership ___
Type of Partnership _____ State of Incorporation _____

Name of general / managing partner _____
Type of Business _____
Year Business Started _____
Number of Employees Current _____ 1 Year Ago _____ 3 Years Ago _____

Officers or Partners legally authorized to sign contracts and/or documents _____

PREMISES

1. Location of proposed lease: _____
City _____ State _____ Zip Code _____
How many square feet in new lease _____
2. Present Business Location _____
City _____ State _____ Zip Code _____
3. Intended use of premises _____
4. Do you handle any dangerous commodities, chemicals, or hazardous waste?
Yes _____ No _____
If yes, type of substance _____
5. Do you presently carry liability/property insurance on your business location? _____
Name of Insurance Co. _____ Limits _____

COMPANY FINANCIAL INFORMATION

Bank _____
Address _____ Phone number () _____
Checking Account # _____ Average balance \$ _____
How long have you had an account with this bank? _____
Have you ever defaulted on a loan? _____
Account Officer _____
Previous bank reference _____

CREDIT OR TRADE REFERENCES

	<u>Company</u>	<u>Address</u>	<u>Phone</u>	<u>Contact</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

OUTSTANDING LOANS

	<u>Initial Loan Amt.</u>	<u>Current Balance</u>	<u>Secured By</u>	<u>Lien Holder</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

ASSETS (STOCKS/BONDS/C.D.'s)

	<u>Company</u>	<u>Number of Shares</u>	<u>Market Value</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

REAL ESTATE

	<u>Type</u>	<u>Location</u>	<u>Value</u>	<u>Mortgage Holder</u>	<u>Loan Balance</u>
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____

OTHER ASSETS (Please Specify)

1. _____
2. _____

PRIOR LANDLORD/ADDRESS/PHONE

1. _____
2. _____

PLEASE NOTE:

The following section should be completed by the sole proprietor and/or each guarantor or principal.

PERSONAL INFORMATION

Name _____ Residence phone # _____

Residence address _____
City _____ State _____ Zip Code _____

Driver's license # _____ Social Security # _____ Date of Birth _____

Work Address _____
City _____ State _____ Zip Code _____

Work phone # () _____ Years employed / self employed _____

PERSONAL FINANCIAL INFORMATION

Bank _____
Address _____ Phone # () _____

Checking account # _____ Avg. Mo. Balance \$ _____
Savings account # _____ Avg. Mo. Balance \$ _____

How long have you had an account with this bank? _____
Have you ever defaulted on any loan? _____
Account officer _____
Previous bank reference _____

OUTSTANDING LOANS

	<u>Initial Loan Amount</u>	<u>Current Balance</u>	<u>Secured By</u>	<u>Lien Holder</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

ASSETS (STOCKS/BONDS/C.D.'s)

	<u>Company</u>	<u>Number of Shares</u>	<u>Market Value</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

PERSONAL REAL ESTATE

	<u>Type</u>	<u>Location</u>	<u>Value</u>	<u>Mortgage Holder</u>	<u>Loan Balance</u>
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____

LEGAL

1. Do you, your company or any company in which you are an officer have any outstanding legal judgements at the present time?

YES NO (Circle one)

2. Are you, your company or any company in which you are an officer now bankrupt under National Bankruptcy Laws?

YES NO (Circle one)

3. Have you, your company or any company in which you are an officer ever been bankrupt under National Bankruptcy Laws?

YES NO (Circle one)

4. If you answered "YES" to any of the above questions, please explain: _____

Please attach financial statements or federal tax returns for the company for the last three years.

I / We instruct MacVaugh & Co to order a credit report on me / us from a credit reporting agency for the purpose of evaluating my / our eligibility to lease property, and to verify any information herein. The undersigned certifies that all of the information furnished is true and correct and hereby authorizes verification of this information and the obtaining of credit information. Enclosed with this application is a \$25.00 non-refundable check made out to MacVaugh & Company for the processing of the Credit Application.

Signature: _____ Date: _____

Signature: _____ Date: _____